

A smiling woman with dark hair, wearing a beige ribbed shirt and a green apron, is sitting at a wooden table in a floral shop. She is holding a pen and writing in a small notebook. A laptop is open in front of her. The background is filled with various potted plants and flowers, creating a warm and professional atmosphere.

OUTSOURCE  
YOUR FINANCE  
DEPARTMENT

**BIG FIRM  
EXPERIENCE**  
PERSONAL  
DELIVERY



## Why not outsource your finance department?

Outsourcing your finance function can be a perfect solution for many growing businesses. You benefit from a flexible service that delivers the appropriate level of expertise and resource when you need it – without the worry of recruitment, training or technical issues. You can concentrate on building your business, knowing that your finance department is in safe hands.







#### **Improved decision-making**

Each month, as well as providing support for routine tasks including bookkeeping, VAT and payroll, you can receive more strategic information such as monthly management accounts. Accurate, timely data on performance, cash-flows and budgets will help you make informed decisions to drive your businesses forward.

#### **Expert advice**

Outsourcing gives you access to specialist advice at a fraction of the cost of developing this expertise in-house. Our experienced team can help you with all aspects of running a busy finance department – from bookkeeping, VAT, payroll and employment issues.

#### **Compliant**

Navigating legislation is complex and can be time-consuming. We can advise you on how changes in the law can affect your business and how to adapt your systems and reporting, if necessary.

#### **Flexible solution**

Flexibility is a key benefit of outsourcing – you don't need to worry about increasing or reducing your headcount throughout the year, to reflect the peaks and troughs of your business activity.

As with many of our clients, once you have reached a certain size, it might make sense to bring your finance function back in-house. We will help you with the transition and then can provide support with annual reporting, and tax planning services, as required.

#### **Fixed fees**

We offer transparent fees helping you budget effectively and smooth your costs across the year.

If you would like to discuss outsourcing your finance department, please call 01628 760 000.

# Tailored expert support

Our full package of outsourced services allows business owners and entrepreneurs to concentrate on managing and growing their business rather than getting distracted by routine accounting tasks.

And should you require the dedicated support of a temporary finance director or financial controller – we can also help.

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## OUR RANGE OF SERVICES

- Bookkeeping & Management Accounting
- Forecasting & Budgeting
- Cashflow Forecasts
- VAT Returns
- Company Secretarial Services
- Payroll
- Construction Industry Scheme Returns
- Software Advice & Implementation
- Human Resources Support
- Outsourced Finance Director Service



*“ Rather than provide an off the shelf solution, we will tailor our services to match your exact requirements – providing you with the right level of support when you need it.”*

Tabitha Reid,  
Outsourced Finance Partner





# DRG

Donald Reid Group

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Please get in touch to arrange  
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